

## RESUME OF SHRI SHUJAYAT KHAN

### (A) **Personal Details:**

1.	Name	:	<b>SHUJAYAT KHAN</b>
2.	Father's Name	:	<b>BASHEER KHAN</b>
3.	Date of Birth	:	<b>07/06/1958</b>
4.	Sex	:	<b>MALE</b>
5.	State of Domicile	:	<b>ANDHRA PRADESH</b>

### (B) **CORRESPONDENCE ADDRESS:**

Flat No.111, E- Block, Rainbow Vistas @ Rock Garden, Cybercity, Greenhills Road, Opposite : IDL Factory, Moosapet
City/Town: <b>HYDERABAD</b> State: <b>Telangana</b> Pin Code: <b>500 018</b>
Tel.No. with STD Code: <b>040-49500659</b> Mobile No: <b>9959148618</b>

### (C) **QUALIFICATION :**

Exam Passed	Institution/ University/ Board	Branch of Specializa- Tion	Duration of study	Month & year of passing	Full Time/ Part Time/ Correspon- dence
B.E.	ANDHRA UNIVERSITY	MECHANICAL	4 years	1980	FULL TIME
MASTER IN FINANCIAL MANAGEMENT	PONDICHERRY UNIVERSITY	FINANCE	2 years	2000	CORRES- PONDANCE
M.S. (Mech)	JNTUH UNIVERSITY	MECHANICAL	2 years	2014	FULL TIME

**(D) DETAILS OF EXPERIENCE:**

NAME OF THE ORGANISATION	DESIGNATION	SCALE OF PAY	DURATION		NATURE OF DUTIES	REASON FOR LEAVING
			From	To		
HINDUSTAN AERONAUTICS, KANPUR	MANAGEMENT TRAINEE	1200/- Stipend	17.08.81	02.01.83	Worked in different capacities for more than 10 years of which for about 8 yrs. Worked as Sr.Manager, shouldering the responsibility of tool production required for Aircraft Divn.	FOR BETTER PROSPECTS
-DO-	ENGINEER (PRODUCTION)	1100-60-2200	03.01.83	04.04.87		
-DO-	DY.MANAGER (PRODUCTION)	3100-5150	05.01.87	30.09.90		
-DO-	SR.MANAGER (PRODUCTION)	14500-350-18700	01.10.90	1.3.2001		
CENTRAL TOOL ROOM & TRAINING CENTRE KOLKATA (GOVT. OF INDIA)	GENERAL MANAGER	16400-450-20000	3.3.2001	8.9.2007	Pl. refer Annexure-A	FOR BETTER PROSPECTS
<b>CENTRAL INSTITUTE OF TOOL DESIGN (GOVT. OF INDIA SOCIETY)</b>	<b>PRINCIPAL DIRECTOR</b>	<b>Level-13A as per 7<sup>th</sup> CPC Basic Pay 204200/-</b>	<b>8.9.2007</b>	<b>30.06.2018</b>		Retired on Superannuation.

Post Qualification Experience: Years

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## **ANNEXURE: FOR NATURE AND DURATION OF EXPERIENCE**

### **1. PRINCIPAL DIRECTOR, CENTRAL INSTITUTE OF TOOL DESIGN – (A Govt. of India Society, Ministry of MSME) From 8.9.2007 to 30.06.2018**

Worked as Chief Executive Officer of the Institute w.e.f.8.9.2007 and responsible for achieving fiscal and financial targets. Accomplishment of objectives as defined in the Memorandum of Association under the superintendence and guidance of Governing Body. The following are the responsibilities & some of the achievements.

S. No.	Responsibility	Achievement
1.	Mentoring New TC's (At Pudi, Visakhapatnam & Puducherry)	<ul style="list-style-type: none"><li>➤ Finalization of the technical and financial specification of all Civil / Mechanical / Electrical works.</li><li>➤ Looking after all the necessary works to obtain all the required permissions / approvals from all the concerned offices for construction new TC's</li><li>➤ Monitoring construction works.</li><li>➤ Finalization of Specifications of all Equipment's / Workstations / Desktops / software etc.</li><li>➤ Co-ordination with Contractors, TCE, O/o. DC (MSME)</li><li>➤</li></ul>
2.	Automation Projects	<ul style="list-style-type: none"><li>➤ Designed, Developed &amp; Supplied a Pneumatically operated Sparkler Manufacturing Machine to M/s. Kaleswari Fireworks, Sivakasi.</li><li>➤ Designed and Developed Automated Flower Pot Manufacturing Machine for M/s. Standard Firework, Sivakasi.</li><li>➤ Designed Automation for Chakkar Filling and Chakkar Winding machines for M/s. Standard Fireworks, Sivakasi.</li></ul>

3.	Design, Develop and manufacture of tools for various purposes including import substitute tools, Research & development of application tools etc.	<ul style="list-style-type: none"> <li>➤ Designed, Developed and Manufactured Hydraulic Manipulator Assembly (Robot arm) for Bhabha Atomic Research Centre, Mumbai</li> <li>➤ Designed, developed &amp; manufactured stabilization unit Mark II for DRDO application through ECIL, Hyderabad. The stabilization unit design was tested by using Finite Element Analysis(FEM).</li> <li>➤ Tools for Chandrayana Project.</li> <li>➤ Developed &amp; manufactured critical tools for Transport Aircraft Division, HAL, Kanpur &amp; executed tools worth Rs.65.00 lakhs which is the highest order booking by CITD since its inception.</li> <li>➤ Manufactured Servo Valve Bodies for Research Centre Imarat (a DRDO establishment)</li> <li>➤ Designed, developed and manufactured Turbine blades for BHEL Ranipet</li> </ul>
4.	Training of Technical personnel at various levels, training of trainers for reputed institutions including IITs, NITs, Ordnance Factory Centre for Learning etc. Conducting of Corporate training programmes	<ul style="list-style-type: none"> <li>➤ Introduced and conducted Post Graduate level programmes viz., M.E.(Tool Design), M.E.(CAD/CAM) in collaboration with Osmania University, M.Tech.(Mechatronics) in collaboration with JNTUH, VLSI &amp; Embedded Systems in collaboration with ECIL, Hyderabad.</li> <li>➤ 5 new Diploma programmes viz., Diploma in Tool &amp; Die Making, Diploma in Production Engg, Diploma in Electronics, Diploma in Automation &amp; Robotics</li> <li>➤ Trained about 70 to 80 international participants from all over the globe.</li> </ul>
5.	Advisory role on Bureau of Indian Standards for quality standards for various tooling elements.	<ul style="list-style-type: none"> <li>➤ As a member on the sectional committee on tooling of BIS, discussed and finalized standards for the same.</li> </ul>
6.	Consultancy for establishment of Mini Tool Rooms in the entire country.	<ul style="list-style-type: none"> <li>➤ CITD as a designated agency for conducting the survey &amp; preparation of Need analysis and feasibility study report for establishment of Mini Tool Rooms all over India, the Institute submitted the Need analysis reports for Chennai, Ernakulam, Assam, Visakhapatnam etc . which were approved by Govt. of India.</li> </ul>

7.	To run the Institution on self supportive basis.	<ul style="list-style-type: none"> <li>➤ As CEO of the organization ensured growing financially sound year after year and placed the organization with sufficient reserves to take care of future financial and retirement benefits of the employees by creation of separate fund. Ensured optimum utilization of men &amp; machinery to achieve the targets to fullest extent.</li> <li>➤ Developed the Institution with necessary infrastructure including plant and machinery to take care of future needs of technology and to remain competent in fast changing technology advancement.</li> <li>➤ Formulated proposals for establishment of Sub Centres at Ongole, Cuddapah and Visakhapatnam besides present Centres at Vijayawada and Chennai.</li> </ul>
8.	Other contributions	<ul style="list-style-type: none"> <li>➤ Member of the Project Management Committee set up for establishing Mini Tool Rooms (MTR) in the country, Govt. of India.</li> </ul>

**2. GENERAL MANAGER, CENTRAL TOOL ROOM & TRAINING CENTRE, KOLKATA (A Govt. of India Society, Under Ministry of MSME) From 3.3.2001 to 8.9.2007**

As Chief Executive Officer, responsible for meeting all objectives and financial targets. In-charge of production, marketing, consultancy, financial, administration and training functions. Besides, the functions include:

- a. Achieved self sustenance for 6 years.
- b. Maintaining high moral of employees.
- c. Continuous upgradation of facilities/technology/HR to stay ahead in core competence area including in the ways of imparting training.
- d. Meeting organization self-sustainability.

**Special functions:**

1. Project management function for setting up of Tool Room & Training Centre, Guwahati. It has already been started functioning.
2. Project management functions for setting up of Mini Tool Room at Howrah, West Bengal. Detail Project Report has been submitted.

3. Member of the Committee set up for review of the progress of Common Facility Centre for Surgical Instruments, Baruipur (W.B.) dealt with the teething problems of CFC and advised CTTC, Kolkata the remedial steps.

**3 to 4. Sr.Manager to Engineer (Prodn) at M/s.Hindustan Aeronautics Ltd. , Kanpur From 3.1.1983 to 01.03.2001**

Performing production control function for production overhaul and repair of HPT-32 A/C. The functions include:

- i. Formulation of yearly production targets.
- ii. Spares planning.
- iii. Co-ordinating with all related agencies for timely support of all spares/serviced units.
- iv. Loading and monitoring completion of all in-house made spares/in-house serviced units.
- v. Monitoring each activity involved in servicing/overhauling. Repair for its timely completion till delivery of Aircraft/System.
- vi. Rendering after sale support to customers.
- vii. Controlling element wise cost booking for material and labour. Inventory control of spares.
- viii. Development of modifications.
- ix. Indigenization of bought out spares.

Responsible for production control functions for the following projects:

- i. Overhaul, servicing and repair of HPT-32 A/C.
- ii. Overhaul, servicing and repair of HS-748 A/C.
- iii. Overhaul, servicing and repair of all systems.
- iv. DO-228 Find Assy. – (Production A/C).
- v. DO-228 Servicing.
- vi. Production of Development modifications.

The functions include, for the above projects:

- i. Formulating yearly production targets.
- ii. Spares planning.
- iii. Coordinating with all related agencies for timely support of spares/serviced units.
- iv. Loading and monitoring completion of all in-house made spares/in-house serviced/overhauling/repair for its timely completion till delivery of Aircraft/System.
- v. Rendering after sale support to customers.
- vi. Controlling element wise cost booking for material and labour. Inventory control of spares.
- vii. Development of modifications.
- viii. Indigenization of bought out spares.

The functions are to:

- a. Guide and co-ordinate for productionising design documents viz preparing Schedule of Parts with full breakdown upto raw material stage, preparing process plans for detail parts/assemblies/worksteps for items made/activities (manufacturing/servicing) carried out in house.
- b. To preserve and update all relevant standard processes.
- c. To make process plans for repairable withdrawn from servicing aircraft/line replacement units for re-using.
- d. To make process plans for repairs (non-recurring type).
- e. Prepare long term perspective plans.
- f. Carry out feasibility study for undertaking non-traditional customer's order.
- g. Preparation of project report for undertaking new projects.
- h. To prepare Capital Budget and monitor it.

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