

Application for Membership of BIS Library
(Please cross out whatever is not applicable)

I/We hereby apply for Membership Category A/B of the Library of Bureau of Indian Standards through Bank Draft/ EFT (Electronic Fund Transfer). Following are the details of Demand Draft/EFT as the subscription plus initial deposit for the period 1 April..... to 31 March.....

Name of Bank	Demand No. & Date	Draft	UTR No. & Date of transaction	Amount (in Rs.)	Any other details (GSTIN & STATE CODE)

* strike out whichever is not applicable

Detail of member:

Category 'A' members may please give the following information:

Individual's Name _____

Address _____

Category 'B' members may please give the following information:

Organization's Name _____

Address _____

Name, designation and address of our Authorized representative who will use the Library on our behalf and to whom all communications from Bureau should be addressed to, is given below: **(For Category 'B' only)**

Name _____ Designation _____

Address _____

Telephone / Mobile _____ E-mail _____

I/We hereby agree to abide by Bureau's Rules.

Date _____

Signature _____

Company's Seal

FOR USE OF BUREAU ONLY

Membership No. _____

Receipt No. & Date _____

☐ For EFT details, please see "Annexure – I" overleaf

ANNEXURE - I

NAME OF BENEFICIARY : BUREAU OF INDIAN STANDARDS
ADDRESS : 9, BAHADUR SHAH ZAFAR MARG,
NEW DELHI-110002
TELEPHONE : 011-23231391
E-MAIL ADDRESS : lsc@bis.org.in
CONTACT PERSON : MRS. ROMA ROY, DIRECTOR (LSC)
COMPANY'S PAN NO. : AAATB0431G
COMPANY'S GSTIN : **07AAATB0431G1ZD**

BANK PARTICULARS:

NAME OF BANK : SYNDICATE BANK
BRANCH ADDRESS : BIS BRANCH, MANAK BHAVAN,
NEW DELHI-110002
BRANCH CODE : 9084
(9-digit) MICR CODE OF BANK : 110025074
(11-digit) IFSC CODE OF BANK : SYNB0009084
BANK ACCOUNT NUMBER : 90841010000018
SWIFT CODE : SYNBINBB126
TYPE OF ACCOUNT : CURRENT ACCOUNT

OR

ii) NAME OF BANK : BANK OF INDIA
BRANCH ADDRESS : HANS BHAWAN
TILAK BRIDGE
BAHADUR SHAH ZAFAR MARG
NEW DELHI – 110 002
CURRENT BANK ACCOUNT NO. : 603020110000374
IFSC CODE : BKID0006030

RULES OF LIBRARY MEMBERSHIP

(FEES AND FACILITIES)

This Library provides free services as per Corporate Social Responsibility (CSR) to Students and Govt. Organizations after due authentication from concerned institutions.

Two categories of Membership are available: Category 'A' & Category 'B'. The salient features of these categories of Membership are as follows:

Category A: It is an individual membership. Membership fee is Rs.500.00 + GST @ 18% per annum (Rupees five hundred & ninety only) . Members under this category can only consult the publications in Library. No borrowing facility is available.

Category B: Membership fee is Rs. 10,000.00 + GST @ 18% per annum (Rupees eleven thousand & eight hundred only).

Initially an amount of Rs. 10,000.00 is also to be paid as refundable deposit. Members can borrow 6 documents (standards or books) at a time in accordance with Library rules. Publications are issued on request made on organization letterhead only.

Note:-

1. Membership is valid for a financial year from April to March.
2. **The EFT should be made as per the details given in Annexure-I.**
3. In case of D/D, the same should be made in favour of **Bureau of Indian Standards, New Delhi.**
4. Members can consult our Libraries in Kolkata and Mumbai in addition to the Headquarters Library at New Delhi (**details overleaf**). However, borrowing shall be only from the Headquarters Library.
5. The Library shall be open to readers on all working days from 0930h to 1630h. (Monday-Friday)
6. Reproduction of standard(s) borrowed from library is strictly prohibited under Copy Right Act.

For further details, kindly contact:

Director (Library Services)
**Bureau of Indian
Standards** Manak Bhavan
9, Bahadur Shah Zafar Marg New
Delhi – 110 002
Tel: 011-23231391

E-mail: lsc@bis.org.in

Web: www.bis.org.in

BIS Regional Offices

Eastern Region:

1/14 CIT Scheme VII M, V.I.P. Road, Kankurgachi, Kolkata
700 054.

Tel: 033-23208662, 23208499, 23208561, 23208626

Fax: 033-23200891, **Email:** ero@bis.org.in

(Library facilities are available)

Northern Region:

SCO 335-336, Sector 34-A, Chandigarh 160 022.

Tel: 0172-2609285 (PBX) 0172-2664750, 0172-2624136

Fax: 0172-2602025, **Email:** nro@bis.org.in

Southern Region:

C.I.T. Campus, IV Cross Road, Chennai 600 113.

Tel: 044-22541442, 22541216, 22542519

Fax: 044-22541087, **Email:** sro@bis.org.in

Western Region:

“Manakalaya”, E9, Behind Marol Telephone Exchange, Andheri (East), Mumbai
400 093.

Tel: 022-28329295, 28327891, 28327892

Fax: 022-28364820, **Email:** wro@bis.org.in

(Library facilities are available)

Brought out by:
Library Services Centre



BUREAU OF INDIAN STANDARDS

“ManakBhavan”

**9, Bahadur Shah Zafar Marg, New
Delhi- 110002**