

**35th MEETING of ISO/TC 157
NON-SYSTEMIC CONTRACEPTIVES AND STI BARRIER PROPHYLACTICS
17 -20 September 2018, Hotel Grand by GRT, T Nagar, Chennai, India**



Bureau of Indian Standards (BIS)
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35th MEETING FOR ISO/TC 157 NON-SYSTEMIC CONTRACEPTIVES AND STI BARRIER
PROPHYLACTICS,CHENNAI,INDIA

Bureau of Indian Standards (BIS) is glad to invite you to the 35th meeting of ISO/TC 157 meeting being convened from 17th September 2018 to 20th September 2018 in Chennai, India.

The venue for the above meeting is Hotel Grand by GRT, Chennai, India.

We attach a copy of the meeting information for your reference.

We wish to extend our best wishes to all delegates for a pleasant and memorable stay in Chennai and for productive outcome of your deliberations at the meeting.

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1. MEETING VENUE

Hotel Grand by GRT, T Nagar, Chennai
 120, Sir Thyagaraya Road, T.Nagar
 Chennai – 600017, Tamilnadu, India

Phone : +91 44 2815 0500

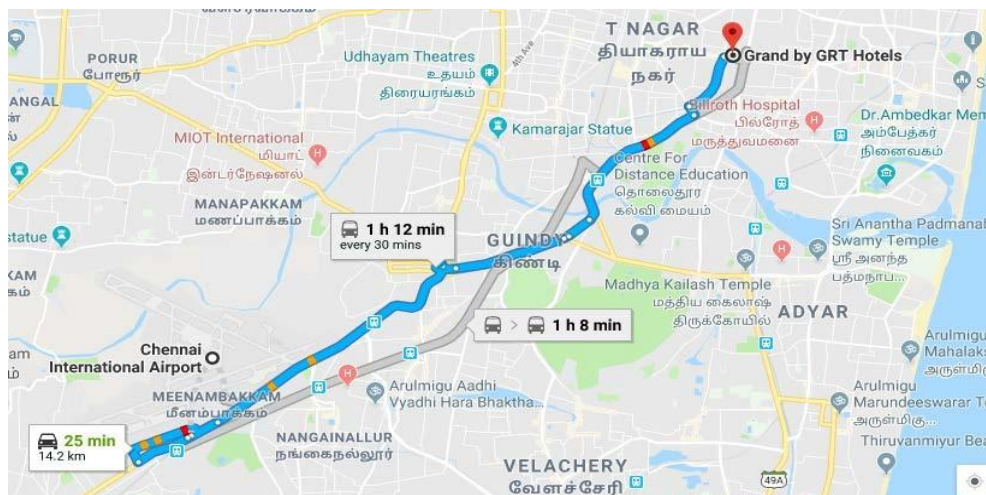
Fax : +91 44 2815 0778

Email : johnson@grtgrand.com & reservations@grtgrand.com

Website : www.grthotels.com



Road MAP from Airport to Hotel Grand by GRT



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2. MEETING REGISTRATION

Registration :

Delegates and experts, nominated by their respective Member Bodies/ Liaison Organizations are requested to self-register via the ISO Meeting Platform at the following link:

<https://sd.iso.org/meetings/56335>

Please complete the registration for each meetings you wish to attend on or before 3rd September, 2018.

Email ID of Meeting Secretariat:

Seshadri G: seshadri.g@ttkpd.com, Vaitheeswaran S: vaitheeswaran.s@ttkpd.com and Nalini N: nalini.n@ttkpd.com

Registration kit can be collected from the Meeting Secretariat at the following venue and time:

Date	Registration Time	Meeting Secretariat Venue
16 September 2018 (Sunday)	1400 to 1700	Rubiana, Hotel Grand by GRT
17 September 2018 (Monday)	0830 to 1200	

Delegates and Experts are requested to wear their badges throughout the meeting schedule in order to gain attendance to meetings and social events.

3. ACCOMMODATION

The meeting venue is Hotel Grand by GRT, T Nagar, Chennai, India.

Delegates intending to stay in Hotel Grand by GRT, T Nagar, Chennai are requested to contact the below mailing address for reservation quoting “ **ISO TC 157**” for availing special rates which are available for booking made until 1st August’2018. After 1st August, 2018, requests for room reservations will be accepted by the hotel, subject to availability at the Best Available Rate prevailing at that time (Annexure A).

Contact Person: Mr.Johnson
Hotel Grand by GRT, T. Nagar, Chennai
120, Sir Thyagaraya Road, T.Nagar
Chennai – 600017, Tamilnadu, India
Phone : +91 44 28150500
Fax : +91 44 28150778
Email : johnson@grtgrand.com & reservations@grtgrand.com
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Other accommodation options available near the venue:

1. The Residency Towers
No.115, Sir Thyagaraya Road, T.Nagar
Chennai – 600017, Tamilnadu, India
Phone: +91 44 2815 6363 / + 91 96263 77555
Email: restowers@theresidency.com
2. Accord Metropolitan
35, Gopathi Narayanaswami Chetty Rd,
Lakshmi Colony, T Nagar,
Chennai, Tamil Nadu 600017
Phone: + 91 78273 52299
Email: hotel@theaccordmetropolitan.com
3. The Residency Hotel
49, Gopathi Narayanaswami Chetty Rd,
Lakshmi Colony, T Nagar,
Chennai, Tamil Nadu 600017
Phone: + 91 44 2825 3434
Email: www.theresidency.com

4. OFFICIAL LIST OF DELEGATES

All ISO/TC 157 Member Bodies and Liaison Organizations are requested to send their official list of delegates to ISO/TC 157 Secretary (ratna@lgm.gov.my) and to host country - Priyanka Mehra (priyankamehra@bis.gov.in) and Seshadri (seshadri.g@ttkpd.com) on or before 5th September, 2018. Based on this list, the list of official delegates/experts will be drawn, reviewing the individual registrations directly received from the delegates and experts.

Interested Participants other than the Official Delegates may attend the Meeting as OBSERVER subject to prior confirmation from BIS.

5. VISA INFORMATION

The foreign participants should submit online application for Visa at www.indianvisaonline.gov.in immediately. Indian Missions abroad can issue a visa to attend the Conference Visa to delegates on production of an invitation letter from BIS (Organizer).

Participants are to ascertain their own visa requirements and also the lead time involved in getting Indian visa issued at their respective places.

If you need an invitation letter for visa, please complete the Visa Invitation Request Form (Annexure B) and email it to priyankamehra@bis.gov.in together with a scanned copy of your valid passport. Invitation letter request may take approx. 7 days to process. Please send your request well in advance.

Before planning your travel to India, please check the vaccination and other health requirements at <http://boi.gov.in/content/health-regulation>

35th MEETING of ISO/TC 157
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CUSTOMS

For customs regulations concerning items imported into India see the Indian Customs website:
www.cbec.gov.in

6. SOCIAL EVENTS

Date	Time	Venue
Welcome Reception 17 September 18 (Monday)	1800 hrs to 19.30 hrs	Marigold Hall GRT Convention Centre Hotel Grand by GRT
Dinner 19 th September 2018 Wednesday)	Meeting shall be completed by 4.30 PM. Buses will be arranged to transport the attendees to and from the dinner venue. Buses will leave by 5.00 pm and return to hotel by 10.30 pm.	Dakshina Chitra, East Coast Road, Muttukadu, www.dakshinachitra.net

7. MEETING FACILITIES

Internet Access

In the meeting room(s) the following are available:

- Wireless internet access provided you have a WLAN card installed in your laptop
- Sufficient number of power cord extension sets.

Meeting Secretariat at the venue:

The meeting secretariat will be functioning at the venue as follows:

Date	Meeting Secretariat Time	Meeting Secretariat Venue
16 September 2018 (Sunday)	1400 to 1700	Rubiana, Hotel Grand by GRT
17 - 20 September 2018 (Monday to Thursday)	0830 to 1800 hrs	

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Refreshments

Morning and afternoon refreshments will be served on each day of the meetings as follows:

Free flow coffee and tea : 0830 – 1700 hrs

Morning coffee break : 1030 – 1100 hrs

Afternoon coffee break : 1530 – 1600 hrs

Refreshments will be served at the foyer outside the meeting rooms.

Security Precautions

Please take adequate precautions to ensure the security of your personal belongings at all times. Special care should be taken to safeguard items such as computers, hand phones, handbags, passports and other valuables.

8. TRANSPORTATION

Airport Code

Chennai International Airport IATA airport code is MAA and ICAO code is VOMM.

Location

Chennai International Airport is an international airport serving the city of Chennai (Madras), Tamil Nadu, India and its metropolitan area. It is located at Tirusulam, 21 km (13 mi) from Chennai city centre.

Phone : + 91 44 2256 0551

Website : www.chennaiairport.com

Chennai International Airport (IATA: MAA, ICAO: VOMM) serves the Indian city of Chennai, being the fourth busiest airport in India after Delhi, Mumbai and Bangalore.

Chennai Airport offers ATMs / Cash Machines, Currency Exchange, Drinking Water, Duty Free & Shopping, Food & Drinks, Luggage Storage & Lockers.

Hotel Grand by GRT, T Nagar is around 15 kms from Airport.

Airport Transfer's: Delegates may contact the hotel travel desk or taxi operators from airport or international taxi agencies. Ola and Uber services are also operated in Chennai.

Local transportation: Modes of local public transportation are Metro, Suburban Electric Trains, Mass Rapid Transit System (MRTS) - Train and City buses. Except the Metro, the other modes will be crowded. Hired transport modes include taxies on fixed tariff and three wheeler Auto rickshaws (fare to be negotiated). Ola and Uber services also operate taxies and 3 wheeler Auto rickshaws in Chennai.

Railways: Chennai is well connected by trains, with other famous cities such as Bangalore, Pondicherry, Kanyakumari (the southern tip of India). Long distance trains also ply between Chennai and other cities such as Mumbai and Delhi.

35th MEETING of ISO/TC 157
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9. GENERAL INFORMATION

Climate

The average day temperature in and around Chennai in September is 29°C (84°F).

Language

English is reasonably understood for communication in common places and well used in official and business circles, though the official language of Chennai is Tamil. Sign boards appear in both English and Tamil mostly.

Food Facilities

Chennai has a number of good multi cuisine restaurants.

Credit Cards

MasterCard, Visa and some other credit cards are accepted in most hotels, restaurants and shops.

Currency

Indian Rupees is the currency of India and currency code is INR.

Notes : INR 2000, INR 500, INR 200, INR 100, INR 50, INR 20, INR 10

Coins : INR 10, INR 5, INR 2, INR 1

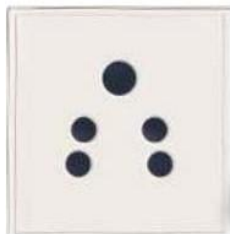
Time zone

Time zone for India is Greenwich Mean Time (GMT) + 5½ hour and this difference remains same throughout the year.

Electricity Supply

Electricity Supply in India is at 230 Volts, 50Hz. Kindly carry a voltage adapter if you are carrying a device that does not accept 230 Volts, 50 Hz.

The three pin plug is rated at 6A / 250V. It has three round pins in a triangular pattern. The earth terminal is slightly larger than the live and neutral terminals.



First Aid

All hotels provide fast emergency aid and in case of emergency, dial 108 (this number is free of charge and accessible all over Chennai) or contact reception of the hotel.

35th MEETING of ISO/TC 157
NON-SYSTEMIC CONTRACEPTIVES AND STI BARRIER PROPHYLACTICS
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Pharmacies

In Chennai, pharmacies can be found all over the town, for overnight service there are always a few pharmacies in every locality.

Places to visit in Chennai

Marina Beach

At a distance of 6.5 Kms from Hotel, the famous Marina beach is the second longest beach in the World and runs to a length of 13 Km. It is one of the top tourist places to visit in Chennai city.

Valluvar Kottam

At a distance of 3 Kms from Hotel, Valluvar Kottam is a monument built to pay homage to Tamil Poet Saint Thiruvalluvar.

Gandhi Mandapam

Gandhi Mandapam is dedicated to Mahatma Gandhi, built in a temple style and is the largest of the memorials in the complex.

Dakshina Chitra

Dakshina Chitra is an exciting cross cultural living museum of art, architecture, lifestyles, crafts and performing arts of South India. The main mission is to exhibit, promote and preserve aspects of the broader, more inclusive cultures of the states and to bring these arts to the public in a participative, enjoyable and engaging way.

Mahabalipuram

At a distance of 57 km from Chennai, is known for its historical monuments, sculptures, scenic beauty, culture and tradition. Mahabalipuram art can be divided into four categories: Open Air Bas-Relief, Structured Temples, Man-made Caves and Rathas (chariot temples). The beautiful Shore Temple towers over the waves, behind a protective breakwater. Sixteen man-made caves in different stages of completion are also seen, scattered through the area. The striking feature is that all the sculptures here are monolithic - giant structures carved from single rocks.

National Art Gallery

The National Art Gallery situated in Egmore, Chennai, is one of the oldest art galleries in India. This was built during the celebration of Queen Victoria's Golden Jubilee in Indo-Saracenic style, designed by architect Henry Irwin. The National Art Gallery consists of four different sections, which include Tanjore Painting Gallery, Decorative Art Gallery, Indian Traditional Art Gallery and Raja Ravi Varma Painting Gallery.

Shopping

Pondy Bazaar

Pondy Bazaar has a wide variety of clothing, accessories and footwear stores in all price ranges within a distance of two or three km radius. It is a one stop destination for the multi-brand retail.

Along with independent retailers there are name brand stores such as Indian Terrain, Arrow Woodland, Bata, Fastrack, Titan, Mochi, Globus, Raymond Group, Reebok, Nike, Lee, Wrangler, Levi Strauss & Co. Health & Glow (Women's Beauty Products).

35th MEETING of ISO/TC 157
NON-SYSTEMIC CONTRACEPTIVES AND STI BARRIER PROPHYLACTICS
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Ranganathan Street

No shopping in Chennai is complete without a trip to Ranganathan Street - if you are up to tackling the crowds that throng this busy street. Ranganathan Street, T. Nagar is a good place to shop for a variety of things. Safety pins to exquisite jewellery, the place is choc-a-bloc with stores brimming with goods.

Ranganathan Street is a shopper's paradise for people belonging to all ages. Right from tiny tots, school goers, teens and the elderly Ranganathan Street has a lot to allure every visitor. Extra safety precautions recommended.

Shopping Malls

Spencer Plaza, Mount Road is 4 kms / Chennai Citi Centre, Mylapore is 5 kms & Express Avenue, Royapettah is 4 Kms from Hotel Grand by GRT

Smoking

Smoking is allowed only in specific designated areas. In India, smoking is prohibited in public buildings and other places open to public. This also includes offices, public transportation, hotels, bars, restaurants and all other establishments where food and beverage are served.

Telephones

India Country Code : + 91

Chennai Area Code : 044

All landline telephone numbers in Chennai consist of eight digits and mobile numbers in India is 10 digits. In case of emergency, the Police can be contacted through number 100 and Ambulance through 108.



HOTEL RESERVATION FORM

Promo Code: "ISOTC – 157"

Guest Information:

Title	(Mr./Mrs./Ms./Dr/ Others
Name	
Country	
Address	
Telephone No.	
Mobile No.	
E-mail address	

Travel Information:

Date of arrival		Date of departure	
Time of arrival		Time of departure	
Airline & Flight No		Airline & Flight No	
Country of Passport	Participant	Passport No.	Participant
	Accompanying person		Accompanying person
Issuing Date	Participant	Expiry Date	Participant
	Accompanying person		Accompanying person

Rooms Rates :

Category	Special Rates on EP (Without Breakfast) INR	Special Rates on CP (With Breakfast) INR
Business Class	3750 + Taxes	4250 + Taxes
Serene	4750 + Taxes	5250 + Taxes
Grand Club	5950 + Taxes	6450 + Taxes

Reservation detail :

1. Business Class 2. Serene 3. Grand Club

For Reservation, pl. complete this form and send on or before 1st August, 2018, to Mr. Johnson, Hotel Grand by GRT, T. Nagar, Chennai , Fax:+91 44 28150778 / Email : johnson@grtgrand.com & reservations@grtgrand.com

Reservation No. and Confirmed by : _____

Date : _____ Stamp : _____

Note

- Rooms at above rates can be held till 1st Aug 2018, then after the rooms can be provided subject to the availability & the best available rate.
- Advance deposit will be required either by Credit card / Bank draft or NEFT (unless specified different) to confirm the reservations.

3. Any amendments must be communicated in writing 48 hours prior to the event date.

Terms and conditions of Hotel

- Special rates are exclusive of 18 % GST and 2% service charge on the offered rate unless mentioned otherwise. Check in and Check out 1200 Noon
- Rates mentioned are all in Indian Rupee (INR). We do not have dual tariff and the same will be charged to non-resident Indians as well as to foreigners.
- All reservations will be held till 48 hrs after which they will be released, unless intimation of late check in is received or guaranteed by Credit card for late arrival.
- All amendment and cancellations must be made 7 days prior to expected arrival, beyond which retention charges equivalent to one night's room charges will be levied.
- The corporate rates quoted are applicable for reservations made directly with the hotel reservations or through GRT Group sales offices. They are not applicable for reservations through a travel agency or any other similar intermediary.
- Payments pertaining to the stay of the guest must be settled directly prior to checkout by cash, credit card.
- In case of no show, retention charge equivalent of one day's room rent will be applicable.

Business Class

- Free Access to high-speed 15 Mbps Wi-Fi and Wired Internet.
- Two touch consoles for controlling features conveniently located on either side of the bed
- Welcome Drink
- In room Safe.
- "40 "Sony HD Television, Media Hub, Bluetooth MP3 player.
- Digital Temperature Control for AC.
- Access to Indoor Swimming Pool and Fitness Studio.
- Complimentary Breakfast at "Bazaar" Restaurant on CP Basis only.
- Packaged drinking water.
- In room Coffee/Tea maker.
- Choice of a National News Paper.

Serene Room:

- In addition to "Business Class" facilities, the following are the add-ons.
- 15 minute complimentary foot reflexology at our SPA.
- Good Night health drink.
- Late Check-out till 1400 Hrs subject to availability.
- Daily fruit platter and homemade cookies with compliments from our side.
- Personalized check-in.
- Welcome Drink on arrival.

Grand Club:

In addition to the Serene Room facilities, the following are the add-ons.

- Complimentary One Way Airport Transfer.
- Late Check-out till 1600 Hrs subject to availability.
- Foot and Calf Massager in the room
- 15 minutes of complimentary usage of business centre
- Happy hours between 1600 Hrs – 1800 Hrs at "Steam & Whistles"

Guarantee Policy				
The reservation will be held guaranteed only on receipt of a Credit Card Guarantee. Please mark the Credit Card mentioned below:				
	Visa	Master Card	Amex	Diners Club
Name of the Card Holder				
Card Number				
Expiry Date				

Rooms are subject to availability on receipt of reservation request latest by 1st August 2018. After this any reservation received would be on the best available rate of the day and subject to room availability.



BUREAU OF INDIAN STANDARDS

VISA INVITATION LETTER REQUEST

35th MEETING of ISO/TC 157

NON-SYSTEMIC CONTRACEPTIVES AND STI BARRIER PROPHYLACTICS

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Name as in Passport	
Passport Number	
Date of Issue	
Date of Expiry	
Place of Issue	
Date of Birth	
Place of Birth	
Nationality	
Email	
Name and Address of Organization	
Designation	
Date of arrival in India (DD/MM/YYYY)	
Date of departure from India (DD/MM/YYYY)	

Please complete this form and send to privankamehra@bis.gov.in.

Note : Invitation letter request may take approx. 7 days to process. Please send your request well in advance.