



**IEC TC 122 Plenary and WG Meetings
November 6th to 8th, 2017 in Gurugram (India)**

To,

All members of IEC TC 122 and its working groups

MEETING NOTICE

5th Plenary & WG Meetings of IEC/TC 122 'UHV ac Transmission Systems'

Dear member,

We are glad to announce that the 5th Plenary meeting of IEC TC 122 & its working groups is being convened from: Monday, November 6, 2017 to Wednesday, November 8, 2017.

Location of Meeting:

**Power Grid Corporation of India Limited
'SAUDAMINI', Plat No. 2, Sector 29,
Gurgaon – 122 001 (Haryana)
<https://www.powergridindia.com/>**

Contact Person (For information about meeting): Ms. Neha Mangal
Electrotechnical Department,
Bureau of Indian Standards,
Bahadur Shah Zafar marg,
New Delhi - 110002
E-mail: eetd@bis.gov.in
Tel. Office: +91 11 2360 8405

Please find attached location of Power Grid Corporation of India Limited and the schedule of the meetings. Member's representatives are kindly requested to make their own travel and hotel booking arrangements directly. For the hotel booking, please see the attached accommodation information.

Looking forward to meeting you at PGCIL, Gurgaon.

Yours Sincerely,

Rajeev Sharma,
Head (Electrotechnical Department)
Bureau of Indian Standards



IEC TC 122 Plenary and WG Meetings November 6th to 8th, 2017 in Gurugram (India)

Schedule

Meeting	Monday 06 Nov 2017		Tuesday 07 Nov 2017		Wednesday 08 Nov 2017		Thursday 09 Nov 2017	
	AM	PM	AM	PM	AM	PM	AM	PM
TC 122 Plenary					x	x		
TC 122/WG 1	x	x						
TC 122/WG 2			x	x				
TC 122/WG 3	x	x	x	x				
Technical tour							x	x

Inaugural Dinner: 07 November 2017

WORKING DOCUMENTS

Delegates are advised to bring all relevant documents for the meeting with them. At the meeting, spare copies of the documents listed on the agenda will not be available and printed documents will not be issued. It is therefore recommended that delegates bring their copy to the meeting.

REGISTRATION

All delegates are requested to register on the IEC Meetings Registration System website, <http://meetings.iec.ch> before 23 October 2017. If the invitation letter for visa application is needed, please request before 23 September 2017.

Travel information

The Indira Gandhi International Airport, New Delhi, is located on the South West border of New Delhi. Meeting venue is in Gurgaon, which is about 18km from Indira Gandhi International Airport, New Delhi. The most convenient mode of transport from the airport to the respective hotels is to travel by pre-paid taxi or radio taxi. You can book hotels in Gurgaon area or in New Delhi.

You can catch a taxi after exiting the arrival hall. They are available 24 hours a day and it will take about an hour to reach the hotels. Pre-paid taxi service is the most commonly accepted mode of transport from the airport. Radio taxis are also available. The cost from the airport to the respective hotels is approximately INR 1 000. An airport shuttle metro train is also available from 06:00 to 23:00 to reach the centre of New Delhi (New Delhi Railway Station/Shivaji Stadium). New Delhi Railway station is connected by **Metro link (Yellow line) to IFFCO**



IEC TC 122 Plenary and WG Meetings November 6th to 8th, 2017 in Gurugram (India)

Chowk (nearest station to POWERGRID, meeting Venue). It takes about 1.5 to 2 Hours by using metro link.

Entering India

Visas

In order to enter India, all foreign visitors are required to have a valid passport and visa. Visas must be obtained before departure (except for delegates of countries which have visa-on-arrival arrangements with India) and applications should be made to the nearest Indian Embassy / High Commission / Consulate or a travel agent in the country of residence, taking into account the length of notice for obtaining a visa. In order to obtain a visa, please request a formal invitation from the Host Committee by filling out the relevant section of the registration form at <http://meetings.iec.ch/> - Visas tab. Please advise us of your visa requirements as soon as possible to avoid any possible delays. For visa requirements, please visit the website: <http://indianvisaonline.gov.in/visa>

Before planning your travel to India, please check the vaccination and other health requirements at <http://boi.gov.in/content/health-regulation>

Should you require a letter of invitation, please fill in the visa tab through the Meetings Registration System. The scan version of the invitation letter will be emailed to you.

If you have any question, please contact:

Ms. Neha Mangal
Electrotechnical Department,
Bureau of Indian Standards,
Bahadur Shah Zafar marg, New Delhi - 110002
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Customs

For customs regulations concerning items imported into India see the Indian Customs website: www.cbec.gov.in

Insurance

The Indian National Committee accepts no responsibility for accidents, loss or damage to luggage and/or personal belongings which may occur. Delegates and accompanying persons are



IEC TC 122 Plenary and WG Meetings November 6th to 8th, 2017 in Gurugram (India)

advised to obtain travel, medical, personal accident and luggage insurance in their home country prior to departure.

Embassies and consulates

A list of foreign embassies and consulates in New Delhi, including contact information, is available on the website <http://www.delhichamber.com/Foreign-Embassies-In-India.asp>

Tips and general information

Business & shopping hours

	Weekdays	Saturday	Sunday
Banks	10:00 – 16:00	10:00 – 12:30	closed
Post office	09:00 – 17:30	09:00 – 17:30	closed
Major shops*	10:00 – 20:00	10:00 – 20:00	10:00 – 20:00
Government offices	09:00 – 17:30	closed	closed

*Some shopping centres close one day a week; this varies from place to place. Malls are usually open till 21:00.

Climate and clothing

The weather in New Delhi/Gurgaon in November is pleasant with temperature varying from 15-30 degrees centigrade. There may be occasional rains. Light to medium clothes are best for everyday wear.

Credit cards

All major credit cards are accepted in hotels, restaurants and shops.

Currency/exchange

The Indian currency is the Rupee (INR). Notes are issued in following denominations: 2000, 500, 100, 50, 20 and 10. The approximate conversion rate is:

1 USD = 65 INR

1 EUR = 80 INR

Electricity supply

The electricity supply in India is at 230 Volts/50Hz. You will require a voltage adaptor if you are carrying a device that does not accept 230 Volts/50 Hz.



IEC TC 122 Plenary and WG Meetings November 6th to 8th, 2017 in Gurugram (India)

Internet connections

Free high speed Wi-Fi internet access will be available to delegates at the Meeting venue. Wi-Fi internet access is available at hotels in New Delhi/Gurgaon on a free or chargeable basis according to hotel policy.

Language

Hindi is the official language of India, though English is widely spoken. Signs, however, are often written in both languages.

Meal facilities

There are a number of good restaurants within walking distance of the hotels which serve both lunch and dinner.

Smoking

In India, smoking is prohibited in public buildings and other places open to the public. This also includes offices, public transportation, hotels, bars, restaurants and all other establishments where food and beverage are served. You must be 18 years old or more to buy tobacco and tobacco products in India.

Taxes

A Goods and Service Tax (GST) is added on most products in India. Generally all GST is included in the price indicated on the product. GST is added on most services in India.

Telephones

All regular telephone numbers in Delhi consist of eight digits, and there are area codes (the area code for Delhi is 011). In case of emergency, the police can be contacted through number 100 and ambulance through 101.

To call India, the international telephone access code is +91 (city code)(number).

To call from India, the outgoing code from India is 00 (country code)(city code)(number).

For calls from your hotel, please enquire directly at the reception.

Time zone

The time zone for India is Greenwich Mean Time (GMT) + 5½ hours.



IEC TC 122 Plenary and WG Meetings November 6th to 8th, 2017 in Gurugram (India)

This time zone remains unchanged throughout the year.

Tipping

Whilst a tip is not essential and you should not feel obliged, it shows appreciation of good service. In restaurants, a tip of 10% of the billed amount is considered generous.

Vaccinations

Travel advisory for overseas travellers is available at <http://boi.gov.in/content/health-regulation>

Accommodation

Suggested List of hotels

The following is a list of suggested hotels in New Delhi.

Crowne Plaza Hotel Gurgaon

Address: Site 2, opposite Signature Tower, Gurugram (Gurgaon) 122001, Haryana India

Hotel Class: 5 star Number of rooms: 234

Hotel Offer Free Wifi and special day use and Long stay packages. Stay connected at the modern Crowne Plaza(R) Gurgaon hotel, about 30 minutes southwest of New Delhi, 15 minutes from Indira Gandhi International Airport (DEL) and close to GE, IBM and Microsoft. The perfect base for work or exploring, our hotel features well-equipped guest rooms and complimentary Wi-Fi. Host events or meetings on-site in one of 11 flexible meeting spaces, including our Grand Ballroom, ideal for weddings and receptions. All rooms include Wi-Fi and the assistance of a dedicated Crowne Plaza(R) Meetings Director. During leisure time, enjoy shopping and local attractions. Experience live, Bollywood-style performances at Kingdom of Dreams, and visit the sacred Sai KaAngan and Sheetla Mata Mandir temples in the area. While you're right in the center of the city, you can escape the bustle with a stroll through our garden courtyard or a treatment at Bodyzone Spa, located on-site. Stay on track at the well-equipped fitness center, or swim in our temperature-controlled pool. Try award-winning Brazilian cuisine at Wild Fire restaurant, or our multi-cuisines restaurant - Cafe G and head to Delicious for dessert or to ConneXions for a nightcap. Enjoy the comfort of home away from home. For reservations please contact our 24-hour Central Reservation Office and quote Package Name: Long Stay Package our well-trained colleagues will be happy to assist you.



IEC TC 122 Plenary and WG Meetings November 6th to 8th, 2017 in Gurugram (India)

The hotel is just 2.0 km from the meeting venue and it takes 10 minutes by taxi.

You may book this hotel from: <https://www.ihg.com/crowneplaza/hotels/us/en/reservation>

The Palms

Address: B - Block | Sushant Lok, Gurugram (Gurgaon) 122001, Haryana India

Hotel Class: 4.5 star Number of rooms: 30

The Palms Town & Country Club is a luxury business destination with a trend-setting concept, set up in the heart of India's globally renowned business hub, Gurgaon. Breaking the traditional concepts of luxury and redefining the term to set new standards of comfort levels with ultimate style. The Palms Town & Country Club has provided the travelers with one of the most modern and finest property in the "value for money" category.

The hotel is just 2.4 km from the meeting venue and it takes 10 to 15 minutes by taxi.

Hotel website for booking: <http://www.thepalms.in/>

Alternatively you may book by sending email to Mr. AnoopKhushalini, fnm@thepalms.in

All the above hotels can also be booked from Hotel Booking sites like booking.com, expedia.com, hotels.com, etc.